

SLEIS User Profile

Facility Name	_____
Facility ID#	_____
User Name	_____
Title	_____
Organization	_____
Street Address	_____
City	_____
State	_____
Zip Code	_____
Email Address	_____
	(This email will be used for SLEIS login and correspondence)
Telephone Number	_____
Fax Number	_____
Role (Y or N)	Administrator _____ Submitter _____ Editor _____ OR Viewer _____

A user can be assigned up to three roles. Only one selection can be made between the Editor and Viewer roles.

Administrator: The Nebraska Department of Environmental Quality (NDEQ) will initially register new users. After that is complete, the facility Administrator will be able to edit facility user information, roles, and remove users. Each facility must have at least one designated Administrator. The Administrator should be an employee of the company and provide a company email address. Consultants and contractors should not be facility Administrators.

Submitter: The Submitter is the only person that will be able to submit an emissions inventory report to the NDEQ (e.g., the responsible official).

Editor: Editors can view and edit facility information and emissions data.

Viewer: A Viewer can only view facility emissions inventory information but cannot make any data modifications.

Signature of User _____

Date _____

Return completed forms to the following address:

Department of Environmental Quality
Air Compliance Unit
PO Box 98922
Lincoln, NE 68509-8922

All SLEIS users must submit an individual registration form